

Taylor Lake Estates
Architectural Review Application
Taylor Lake Estates Homeowners Association
c/o Community Management Solutions, Inc.
2625 Bay Area Boulevard
Suite 120
Houston, TX 77058
281-480-2563
FAX 281-480-2608

The governing documents for the Taylor Lake Estates Homeowners Association require that new construction and/or changes or alterations made to the exterior of any single-family residence, outbuilding or lot be approved by the Association’s Architectural Review Committee (“ARC”) prior to construction or installation. Applications will be approved or denied based on compliance with the Declaration of Covenants, Conditions and Restrictions for Taylor Lake Estates dated March 27, 1985, recorded at Clerk’s File No. J969159 in the Official Public Records of Real Property of Harris County, Texas (the “Declaration”), the published Architectural Design Guidelines (“Guidelines”), published Design Review Process (“Review Process”) and the published Fee Schedule for design review fees (“Review Fees”).

A decision by the ARC denying an application may be appealed to the Taylor Lake Estates Homeowners Association. A written notice of the denial must be provided to the owner by certified mail, hand delivery, or electronic delivery (1) describing the basis for the denial in reasonable detail and changes, if any, to the application required as a condition to approval; and (2) informing the owner that the owner may request a hearing with the Taylor Lake Estates Homeowners Association on or before the 30th day after the date the denial notice was mailed to the owner.

Please provide as much information as possible about the external physical characteristics (size, color, general appearance) and location (in relation to your home and property lines) of the proposed change. Modifications such as room additions will require architectural drawings. Incomplete applications will not be accepted for review. The following form is intended to serve as a guide in obtaining the necessary information. Additional pages may be attached as needed.

Owner’s Name: _____ Home Phone: _____
Email: _____

Street Address: _____ Work Phone: _____

Mailing Address: _____

- Briefly describe the change or improvement: _____

- Type of Submission (Check appropriate Box):

Preliminary Design Review

Final Design Review

Change Review

Replacement Review

- Construction materials:

Roof _____

Does this match roofing on residential structure?
Yes No N/A

Frame/support _____

Siding _____

Base or foundation _____

Other _____

Final paint color _____

Does this match paint on residential structure?
Yes No N/A

Component colors _____

Other _____

- Dimensions of improvement:

Height (from peak to ground) _____

Length _____ Depth _____ Area _____

- Location of improvement (distance from structure to property line, building line, easements):

To side property line: _____ To rear property line: _____

To easement(s): _____ To front building line: _____

To bulkhead (if applicable): _____

Site plan showing location of improvement overlaid on survey (Owner to attach Exhibit 1):

Owner to identify titles and # of submitted plan sheets for Exhibit 1 here: _____

- Elevations, sketch, or picture of improvement: (Owner to attach Exhibit 2): (identify by title, designer, date and number of sheets, including civil sheets)

Owner to identify title, designer name, date and # of submitted plan sheets for Exhibit 2 here: _____

- Materials Specifications: (Owner to attach Exhibit 3):

Owner to identify title, designer name, date and # of specification sheets for Exhibit 3 here: _____

- Review Fee:

- New Single-Family Residence or Outbuilding
- Material Remodeling of Single-Family Residence or Outbuilding
- New or Material Changes in Landscaping, Landscape Lighting, Hardscaping, Fencing or Lot Grade
- New or Material Changes to Decks, Patios, Lighting, Other Improvements, Pools, Spas, other Permitted Outdoor Recreational Facilities, Outdoor Artwork, Bulkhead, Docks, Boat Houses, Lot Grade Changes, Storm Door, Storm Window or Storm Shutter Additions and Solar Screens
- Change Review
- Replacement Review

Provided the Application is deemed complete, I understand that the ARC will use its best efforts to act on this Application within 30 days from submission of this Application and will contact me in writing regarding any request for meeting or to deliver a decision. I understand that this form is strictly an Application, and does not constitute approval. I understand that if approval is granted that I am responsible for obtaining all applicable construction permits from all governmental agencies having jurisdiction over such matter. Failure to obtain applicable permits may result in fines and penalties to an Applicant from the applicable governmental authorities.

Homeowner's Signature

Date

Homeowner's Signature

Date